

Brake Station Requirements Checklist



The purpose of this checklist is to help station owners and adjusters pass the Bureau of Automotive Repair (BAR) brake station inspection. All station requirements should be met before the station contacts their local BAR field office for an appointment. The station owner/manager and adjuster must be present during the inspection. Please allow up to two hours for the BAR inspection. Re-inspections will result in station licensure delays.

Brake stations must possess all required equipment, tools, and reference materials for the type of vehicles being tested, inspected, adjusted, and repaired. All equipment shall be on the premises, calibrated, and in working order. For more information, visit www.bar.ca.gov.

Classes of Official Brake Stations
Class A - Official brake adjusting station shall be equipped to test, inspect, adjust, and repair all brakes and brake systems on all vehicles.
Class B - Official brake adjusting stations shall be equipped to test, inspect, adjust, and repair all brakes and brake systems on all buses, trucks, truck tractors, trailers, and semitrailers.
Class C - Official brake adjusting stations shall be equipped to test, inspect, adjust, and repair all brakes and brake systems on all trucks or truck tractors having a manufacturer's gross vehicle weight rating of less than 10,000 pounds, all trailers and semitrailers that do not use compressed air or vacuum to actuate the brakes, and all passenger vehicles including motorcycles and motor-driven cycles.

Station Licenses and Signs (Must be posted conspicuously in an area frequented by customers.)
Valid automotive repair dealer registration.
Official automotive repair dealer sign.
Official brake station sign.
Valid brake adjuster license.
Inspection price sign.

Station Equipment, Reference Material, and Records
All adjusting, inspecting, servicing, and repairing of brake systems for the purpose of issuing any certificates of adjustment shall be performed in official stations, by official adjusters.
Licensed brake adjuster availability shall be not less than 40 hours weekly or not less than half the hours the station is open for business weekly, whichever is less.
All adjusting, servicing, and testing instruments, machines, devices, and equipment shall be maintained in good condition.
Suitable hand tools.
Brake drum diameter gauge capable of measuring increments of 0.005 inch.
Disc brake rotor thickness gauge capable of measuring increments of .001 inch.
Brake lining gauges capable of measuring thickness of remaining usable brake lining either in fractions of an inch or in percentage of lining remaining.
Torque wrenches capable of measuring torsion in accordance with vehicles manufacturer's installation and adjustment specification.
Vacuum brake test kit (Class A and B stations only).
Airbrake pressure test gauge (Class A and B stations only).

Station Equipment, Reference Material, and Records (continued)

All appropriate current standards, specifications, directives, manuals, bulletins, and instructions issued by the manufacturer of the vehicle being worked on. Nationally distributed computer-based reference sources that are periodically updated and generally accepted by the automotive repair industry are acceptable.

Service manuals and operating instructions issued by the manufacturer for all brake inspection tools, instruments, machines, devices, and equipment used by the station.

BAR's *Handbook for Brake Adjusters and Stations*.

Required maintenance of records.

Approved work area - An area within a building large enough to accommodate the vehicles being serviced.

An official station shall stop performing the functions for which is has been licensed when the station license has expired, has been surrendered, suspended, or revoked. For information on brake station inspection requirements, refer to California Code of Regulations sections § 3305 through § 3321 on the BAR website at www.bar.ca.gov.