
REMEDIAL TRAINING FOR AUTOMOTIVE REPAIR DEALERS AND PROVIDER CERTIFICATION

DEPARTMENT OF CONSUMER AFFAIRS

BAR

Bureau of Automotive Repair

MATHEW GIBSON
EXECUTIVE OFFICE
PUBLIC WORKSHOP
MARCH 2, 2022

PROPOSED REGULATION TEXT SUMMARY

- Creates Article 12.5 in California Code of Regulations, Title 16 – “Remedial Training for Automotive Repair Dealers and Course Provider Certification”
- The proposed regulation includes:
 - An application process to obtain a “Provider Certification”
 - A remedial training course content and course approval process
 - Grounds for revocation of a provider certification

PROPOSED SECTION 3395.6

- Those wanting to provide remedial training on BAR laws and regulations as a result of an ARD citation or a disciplinary order must obtain a “Provider Certification”
- Those applying for a Provider Certification must:
 - Submit a completed application
 - Possess an active State Bar of California license
 - Be qualified to teach the course content
 - Disclose any prior criminal conviction or disciplinary action

PROPOSED SECTION 3395.7 (1 of 3)

- The remedial training course shall, at a minimum, consist of instruction on the following areas:
 - Estimate Requirements
 - Customer Authorization
 - Invoice Requirements
 - Accepted Trade Standards
 - Sublet Repair
 - Advertising Requirements
 - Guarantees and Warranties
 - Maintenance of Records

PROPOSED SECTION 3395.7 (2 of 3)

- The remedial training course shall be a minimum of eight (8) hours of instruction and examination
- There will be a BAR specified post-course examination to verify student knowledge obtained from the instruction
- Students must obtain a minimum score of 70% on the post-course examination to receive a certificate of completion

PROPOSED SECTION 3395.7 (3 of 3)

- A certified provider may not provide remedial training without a BAR approved course
- In order to obtain BAR approval for a remedial training course, a certified provider shall provide the Bureau with a course outline and description for review
- Approved courses will be valid for two (2) years from the date of BAR approval

PROPOSED SECTION 3395.8

- A Provider Certification can be revoked for any of the following reasons:
 - A disciplinary action against the certified provider's State Bar of California license
 - Failing to comply with the provision in section 3395.7
 - Failure to accurately document student attendance
 - Providing false, inaccurate or incomplete information to students or BAR
 - Conduct constituting fraud

QUESTIONS AND COMMENTS

Submit questions and/or comments to:

Mathew Gibson

Bureau of Automotive Repair

10949 North Mather Boulevard

Rancho Cordova, CA 95670

Phone: (916) 403-8060

Email: mathew.gibson@dca.ca.gov