



## WAIVER OF RENEWAL FEES/TEMPORARY WAIVER OF RENEWAL REQUIREMENTS FOR ACTIVE DUTY SERVICE MEMBERS

**INSTRUCTIONS**

1. Please complete, print, and sign form.
2. Submit completed form and written substantiation of active-duty service to the BAR Licensing Program at the address listed above or fax it to (855) 641-9982.

LICENSEE INFORMATION						
<b>NAME</b>						
<b>LICENSE NUMBER</b>			<b>EXPIRATION DATE</b>			
<b>ADDRESS</b>		Number and Street or PO Box	Suite or Unit #	City	State	Zip Code
<b>PHONE NUMBER</b>			<b>EMAIL ADDRESS</b>			
MILITARY SERVICE INFORMATION						
<p>Pursuant to Business and Professions Code (BPC) section 114.3, the Bureau of Automotive Repair (Bureau) will waive the license renewal fee and temporarily suspend other license renewal requirements for any licensee called to active duty as a member of the United States Armed Forces or the California National Guard. Licensees whose renewal fee is waived and whose license renewal requirements are temporarily waived shall not engage in any activities requiring a license during the period that the waiver is in effect. Pursuant to BPC section 114.3 (c)(2), if the licensee or registrant will provide services for which the licensee or registrant is licensed while on active duty, the Bureau shall convert the license status to military active and no private practice of any type shall be permitted. Further, renewal requirements are waived only for the period during which the licensee is on active-duty status. Licensees must notify the Bureau of their date of discharge from active duty within 60 days of receiving their notice of discharge and shall meet all necessary renewal requirements within six months from the licensee's date of discharge from active-duty service to engage in any activities for which the license is required.</p>						
<b>I have attached a copy of written documentation that substantiates my active-duty service status to this request form.</b>					<b>YES</b>	
CERTIFICATION						
<p>I HEREBY CERTIFY UNDER PENALTY OF PERJURY under the laws of the State of California that all statements made on this form and on all attached documents are true and correct.</p>						
<b>SIGNATURE</b> (please sign in ink) _____			<b>DATE</b> _____			

NOTE: Once submitted, this form and supporting documentation become the property of the Bureau and will be kept as a matter of record. MAKE A COPY OF THIS COMPLETED AND SIGNED FORM FOR YOUR RECORDS.