

NOTICE ON COLLECTION OF PERSONAL BIOMETRIC INFORMATION AND ITS USE

(New 1/2021)

The Bureau of Automotive Repair of the Department of Consumer Affairs collects the personal information identified in California Code of Regulations, title 16, section 3340.41, subdivision (f), as authorized by Business and Professions Code sections 30 and 9882, Health and Safety Code sections 44002, 44030, and 44045.5, Labor Code section 432.7, Civil Code section 1798 et seq. (Information Practices Act), and California Code of Regulations, title 16, section 3306. The Bureau of Automotive Repair uses this information as necessary to accomplish the principal purposes of identifying licensed inspectors and/or permitting their use of inspection equipment and enforcing licensing standards set by law and regulation.

MANDATORY SUBMISSION

Submission of the requested information is mandatory. The Bureau of Automotive Repair will not permit inspection equipment use unless you provide all requested information.

ACCESS TO PERSONAL INFORMATION

You may review the records maintained by the Bureau of Automotive Repair that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

POSSIBLE DISCLOSURE OF PERSONAL INFORMATION

The Bureau of Automotive Repair makes every effort to protect the personal information you provide us. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act (PRA) request (Government Code section 6250 *et seq.*),
- As allowed by the Information Practices Act (Civil Code section 1798 *et seq.*);
- To another government agency as required by State or Federal law; or
- In response to a court or administrative order, a subpoena, or a search warrant.

ACCESS TO INFORMATION AND CONTACT INFORMATION

Individuals have the right to access records containing personal information which are maintained by the Bureau of Automotive Repair. For questions about this notice or access to your records, you may contact the Bureau of Automotive Repair PRA Unit at 10949 North Mather Boulevard, Rancho Cordova, CA 95670, by phone at (855) 735-0465, or by email at bar.pra@dca.ca.gov. For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by email at dca@dca.ca.gov. For questions about the Information Practices Act, you may contact the Office of the Attorney General, California Department of Justice - Attention: Public Inquiry Unit, PO Box 944255, Sacramento, CA 94244, by phone at (800) 952-5225, or online at www.oag.ca.gov.